How to Apply to the American Language Institute


2. Choose the program and term you would like to apply to, click Open. This will take you to the application portal.
3. Click on **Sign Up** to create an application account.

4. Enter your First Name, Last Name, Email Address, and Password to create an account.

Once you have created your account, you can start your application.
5. Click on **Start A New Application**.

6. Select “I am a new student”, choose the term you would like to apply for, and click on **Start Application**.
7. Once you are in the application, first enter the Student Information. Please make sure to type your name **exactly** as it appears on your passport. Then click **Continue**.

Please note that required fields are marked with a red dot.

8. Next, complete the Student Address Information section, then click **Continue**.
9. Next, complete the Mailing Address section if your mailing address is different from your permanent address, then click **Continue**.

10. Next, complete the Education Information section, then click **Continue**.
11. Next, complete the Referral Source section.

If you are applying through an agent, please enter the Agency Name, Contact Person, Agent Email and Agent Code (if known). Click Continue to move on.

12. Next, complete the Program of Interest section. If you plan to complete more than one term at the American Language Institute, please enter a Second Term, Year, and Program of Interest, and/or Third Term, Year, and Program of Interest.
13. Next, complete the Conditional Admission to SDSU section if you would like to apply for Undergraduate or Graduate Conditional Admission. Undergraduate Conditional Admission is only available for students who apply to EAP and IEC. Graduate Conditional Admission is only available for students who apply to Pre-MBA and Pre-Master’s. If you aren’t applying for Conditional Admission, please choose “None.”

Please note: If you select Conditional Admission, you will need to complete the Conditional Admission Supplemental Form that will be available after you pay the application fee and submit the application.

14. Complete the section on Visa Information if you need an F-1 visa to study in the U.S.
If an F-1 visa is required, please complete the Visa Information section.

You will also be required to show proof of funds (bank statement or scholarship letter), which can be uploaded later in the application or emailed to applyali@sdsu.edu.

15. Next, complete the Transfer Information section. You will need to provide additional information if you have attended the ALI before, and/or you are currently studying at another school in the U.S.
16. Next, complete the Mailing Information section for how you would like to receive your welcome letter and I-20.

17. The ALI provides housing and airport greeting services for its students. Complete the Housing Information Request section if you would like more information on our housing services.

18. If available, please upload a copy of your passport to the Copy of Passport section.
Click on the Copy of Passport field to choose a file from your computer to upload.

If a copy of the passport is not available, it can be emailed to applyali@sdsu.edu after you have completed the application.

19. If available, please upload a copy of your bank statement or scholarship letter to the Copy of Bank Statement section.

Click on the Copy of Bank Statement field to choose a file from your computer to upload.

If a copy of the bank statement or scholarship letter is not available, it can be emailed to applyali@sdsu.edu after you have completed the application.

20. Next, complete the Important Information section to certify the information that is provided in the application is correct and you understand the terms of the application.
21. If you have a coupon code available, enter in the Coupon Code section.

Then click on **Review Application**.

22. Once you have reviewed your application, click on **Save & Pay** to pay for your application fee.

23. Choose a method to pay for your application fee.

   You will have the option to **Mail Payment** or **Pay Online**.
If you choose to **Pay Online** with a credit card number you can enter that information on the following screen.

![Payment Screen](image)

If you choose to **Mail Payment**, you will receive an email with instructions for paying by wire transfer, or by completing and submitting a Credit Card Authorization form.

24. Once the application fee is paid, click on **Submit Your Application** to submit the application.
You can then Verify and Submit your application with an electronic Signature on the next screen.

Click on **Verify & Submit** to complete your application.

If you have any questions or need assistance with submitting the application, please contact the ALI Admissions office at applyali@sdsu.edu or at (619) 594-5907.

**Completing the Conditional Admission Application**

1. If you have applied for Conditional Admission to SDSU, please return to the application portal to complete the Conditional Admission Supplemental Form. Please note: The Supplemental form will become available after the application fee has been paid and your application has been submitted.

   The Supplemental Form should appear when you return to the portal. Click on the **Supplemental Form** button.
2. Carefully review the Conditional Admission information on the Supplemental Form.

3. Complete the Conditional Admission supplemental form and click Review.
4. Once you have reviewed your responses click Submit to submit the form.

After you submit the form you will receive an email with further instructions for submitting your transcripts and graduation degrees for review. The process is similar for both Undergraduate and Graduate Conditional Admission.

If you have any questions regarding Conditional Admission please contact Kim Newcomb, the Conditional Admission advisor at knewcomb@sdsu.edu or applyali@sdsu.edu.